

AREA	GOAL	ACTION	TASKS	RECENT ACHIEVEMENTS
Environmental Impact and Emissions	Reduce environmental impact of travel, promote sustainable transport practices and enhance office environment with nature	Initiate a staff 'Green Challenge'	<ul style="list-style-type: none"> - Develop 'Green Challenge' framework, promote participation and track points 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Launched the staff 'Green Challenge' and encouraged ongoing participation <input checked="" type="checkbox"/> Provided docking stations to staff <input checked="" type="checkbox"/> Reduced non-essential travel <input checked="" type="checkbox"/> Increased plants in the office <input checked="" type="checkbox"/> Engaged with Tasman Environmental Markets (TEM), using 'BlueHalo Climate Action Technology' for carbon offsetting
		Promote sustainable workplace and travel practices	<ul style="list-style-type: none"> - Promote virtual meetings - Maximise use of business travel - Review carbon offsetting - Promote ridesharing - Encourage staff to bring in plants 	
Consumables	Reduce waste and promote a sustainable circular economy by prioritising the use of recyclable materials throughout the operations of ACHS	Increase use of recyclable materials	<ul style="list-style-type: none"> - Investigation of supply register - Audit of materials - Training and awareness about recycling - Source recyclable materials 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Sustainability message embedded in all staff email signatures <input checked="" type="checkbox"/> Reduced reliance on printed materials through increased digital adoption (SharePoint, DocuSign) <input checked="" type="checkbox"/> Provided eco-friendly 'Frank Green' coffee cups to staff <input checked="" type="checkbox"/> Provided reusable shopping bags to staff <input checked="" type="checkbox"/> Embedded environmental practices into procurement policy and contracts <input checked="" type="checkbox"/> Investigated water conservation and reuse strategies
		Reduce printing	<ul style="list-style-type: none"> - Include information in email signatures to reduce printing - Introduce paper reduction policy - Develop guidelines for employees to follow - Enhance document sharing 	
		Use renewable materials	<ul style="list-style-type: none"> - Review sustainability of paper supplies - Source and prioritise renewable materials - Establish criteria for selecting suppliers - Communicate our preferences 	
		Source sustainable suppliers	<ul style="list-style-type: none"> - Assess current suppliers - Review sustainability standards - Share preferences with suppliers and encourage change 	
Energy Consumption	Optimise energy usage, efficiency and reduce environmental impact	Consider option for digital Accreditation Certificates	<ul style="list-style-type: none"> - Investigate the ACHS International model for sending certificates 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Increased awareness through 'Green Challenge' communications <input checked="" type="checkbox"/> Communicated digital promotional information to ACHS International Members <input checked="" type="checkbox"/> Introduced a sustainability category to the ACHS Quality Improvement Awards <input checked="" type="checkbox"/> Integrated DocuSign into the ACHS CRM system <input checked="" type="checkbox"/> Increased energy efficiency with upgrade to a modern air conditioning system <input checked="" type="checkbox"/> Improved insulation for energy efficiency <input checked="" type="checkbox"/> Implemented energy-efficient LED lighting <input checked="" type="checkbox"/> Completed a solar panel feasibility study for the office building
		Increase use of digital platforms	<ul style="list-style-type: none"> - Engage vendors in the integration of digital platforms into the ACHS CRM system - Reinforce document retention policy and appropriate disposal of records 	